



Sport Integrity Unit (SIU) Chairperson Role Description

Key info

- Volunteer role
- Approved expenses are covered
- Location is flexible, including remote participation
- Commitment varies depending on the number and complexity of matters referred to the SIU

The SIU Chairperson leads an independent decision-making body established under [Gymnastics New Zealand's Complaints Policy](#). The SIU considers and determines matters referred to it under that policy, including Serious Misconduct matters and applications for Safeguarding Orders, and may impose sanctions or make, vary, or discharge Safeguarding Orders where the policy provides for this.

The Chairperson is responsible for ensuring SIU processes are conducted fairly, impartially, and in accordance with the Complaints Policy, the requirements of procedural fairness, and the confidentiality obligations that apply to complaints and safeguarding matters.

The SIU is comprised of members appointed or ratified in accordance with Gymnastics New Zealand's governing documents and relevant policies. The SIU includes an independent Chairperson with appropriate legal, disciplinary, safeguarding, or complaints expertise to lead the determination of matters referred to the SIU.

Key responsibilities and powers

- lead the SIU in considering and determining matters referred to it under the Complaints Policy
- determine Serious Misconduct matters within the SIU's jurisdiction in accordance with the Complaints Policy
- make, vary, or discharge Safeguarding Orders where the Complaints Policy provides for this
- issue sanctions where a complaint is upheld and the Complaints Policy authorises the SIU to do so
- ensure SIU processes are conducted consistently with procedural fairness, including giving parties a fair opportunity to be heard
- manage SIU proceedings with appropriate confidentiality, independence, and sensitivity to participant safety and wellbeing
- provide clear reasons for SIU decisions where required or appropriate under the Complaints Policy
- identify and manage actual, potential, or perceived conflicts of interest affecting the consideration of a matter



Capabilities and experience

- Leadership experience and ability to facilitate open discussion on complex matters.
- high personal integrity, sound judgement, and the ability to act independently and impartially
- Knowledge of or commitment to safeguarding and maintaining sports integrity
- SIU members should have the ability to assess complex and sensitive information, apply the relevant policy framework, and make reasoned decisions based on the material before them.
- SIU members must be able to act independently, impartially, and with discretion, particularly when handling confidential information, safeguarding issues, and matters that may result in sanctions or Safeguarding Orders.

The duties of the Sport Integrity Unit and its members include, but are not limited to, considering matters referred to the SIU under Gymnastics New Zealand's current Complaints Policy; determining Serious Misconduct matters within its jurisdiction; making, varying, or discharging Safeguarding Orders where provided for under the policy; issuing sanctions where the policy allows; and carrying out its role in accordance with the principles of natural justice, procedural fairness, confidentiality, and participant wellbeing.

The current Complaints Policy and other relevant Safe Sport policies are available on the Gymnastics New Zealand website and should be read alongside this role description.

To apply, please send a cover letter and CV to office@gymnasticsnz.com by 22 June.