



## Job Description

### Recreation Lead Coach

Employer	Whangarei Academy of Gymnastics
Responsible to:	Club Manager, WAGS Committee
Main Objectives	To coach and lead the recreation gymnastics program at WAGS.
Job Purpose	To plan, coordinate and deliver all recreation sessions and events
Responsible to	Gym Manager
Closing date	14 <sup>th</sup> February 2023

#### Key Responsibilities

- Develop and deliver a recreation program including:
- Fundamental movement focus
- Progressive skill development
- Incentive awards and document progress report
- Event planning, coordination and delivery (2- 3 per year)

#### Staff Responsibilities

- Co-ordinate and liaise with all recreation coaches to ensure the smooth and efficient running of the Recreation program.
- Support coach development along with the coach development officer.
- Provide expertise in the coaching process, technical knowledge and behavior management.
- To plan and coach gymnastic classes in a safe and professional manner.
- Co-ordinate and guide coaches.
- Delegate equipment set up and tidy up tasks to assistant coaches in preparation for each class.
- Be responsible for the overall gymnasts' safety and welfare in the class.
- Work alongside GNZ guidelines for GFA programs.
- Liaise with parents as needed.
- Liaise with office administrator re class sizes and rolls

#### Administration:

- Documentation of planning – sessions and term calendar
- Documentation of event planning
- Awards and gymnast progress cards
- Monthly report to Manager.

The successful applicant will have these qualities:

- Experience and technical knowledge of gymnastic fundamental movement patterns and skill development
- 3 years + working in a gymnastic club
- Bubbly and warm personality
- Enjoys working with children
- Good leadership skills
- Great team player
- A neat and tidy appearance.

20 Hours per week approx.

Please send CV and cover letter to [manager@wags.org.nz](mailto:manager@wags.org.nz)