

## Community Programme Manager FULL TIME

NHG Gymnastics provides a variety of gymnastics programs to the Auckland community with the main goal to create a positive environment and experience for all that encourages respect, excellence, integrity, and passion. We offer sport, health, and recreation to children, from toddlers to adults, both in recreational gymnastics all the way to international competitive gymnastics. We offer gymnastics across the Artistic, Trampoline, Rhythmic and Tumbling codes.

With over 2,500 (and growing) members per term, schools delivery, holiday programs and over 100 staff, we are the largest Gymnastics Club in New Zealand.

We are currently looking for a passionate and experienced Community Programme Manager to join our professional, passionate and motivated team. This role will be based in Glenfield, Auckland, and reports to the CEO. You will be responsible for the Management of the Community Gymnastics Programmes (Kindy, Parkour, Artistic, Schools, Squad, Adult Gym and Rhythmic Gymnastics – in the recreational space) provided by the Centre and through 8 satellite venues from Glenfield to Warkworth, including active programme involvement.

Key responsibilities include:

- Improving participation numbers throughout the community gymnastics programmes and achieving targeted numbers.
- Providing community gymnastics programmes, of a high standard which grow and develop with the community and clubs needs.
- Developing new and varied programmes.
- Ensuring the delivery of high quality gymnastics classes across all venues, at all times.
- Achieving, maintaining and improving the financial viability of the programmes.

The successful candidate will need to have the following experience/skills and attributes:

- Proven experience leading and managing a team, especially those in the teenage and young adult space
- Sport and/or sport management experience
- A strong understanding and knowledge of gymnastics
- Strong computer literacy, administration and organisational skills.
- Excellent and efficient communication skills.
- High standard and positive customer service skills.
- Willingness to adapt and be part of a team.

Preference

- Coaching
- Relevant sport or management qualifications

This is a key senior management position that contributes significantly to gymnastics in the North Harbour Region and nationally.

Please apply by sending through your CV and Cover Letter to Mike Thompson [ceo@nhgym.co.nz](mailto:ceo@nhgym.co.nz) or email Mike if you have any questions.

There is no closing date as we will respond and interview as we receive applications so we encourage applicants to send in expressions of interest as soon as possible.