



Technical Committee

TERMS OF REFERENCE

1. PURPOSE & SCOPE

The purpose of the Technical Committee is to provide advice, guidance, direction, leadership, and action with Gymnastics New Zealand (Gymnastics NZ), to the benefit of the community, on identified areas of technical expertise. In doing this, the Technical Committee will ensure alignment with the Gymnastics NZ Strategic Plan, Sport NZ partnerships and Investment initiatives and Technical Committee outcomes as indicated by the following areas of scope:

Participation

- Contribute to the development of participation strategies that grow the number of coaches, judges, and athletes.
- Ensure these participation opportunities emphasise the importance of providing quality driven experiences.
- These experiences should emphasise the health, wellbeing, and welfare of all participants in gymnastics including athletes, coaches, administrators, and volunteers.

Performance

- In developing technical and athlete talent, provide a framework upon which national and international performances can thrive.
- In coordination with GNZ collaborate where required with relevant key stakeholders such as FIG, NZOC, HPSNZ and advisory groups.
- Maintain Technical Committee operational excellence through compliance, benchmarking and implementing industry best-practice.

People

- Contribute to the success of strategies that enhance training, development, qualification, retention and mentoring opportunities for coaches, judges, and athletes in technical pathways.
- Uphold the principles of behaviour and conduct policies.

Profile

- In partnership with Gymnastics NZ, engage our community and clubs so they become champions of the sport.

2. MEMBERSHIP

The CEO will call for applications for all positions on the Technical Committee. Received applications will be forwarded to the Chair of the Technical Committee Appointments Panel (TAP) who will conduct the panels business in appointing code specific Technical Committee members, in accordance with the Gymnastics NZ Technical Committee Regulations.

3. ACCOUNTABILITY

The Technical Committee is accountable to the CEO of Gymnastics NZ and shall be governed in accordance with Gymnastics NZ Technical Committee Regulations. It has no authority, other than that contained in these TOR, or given in writing, by the CEO or Board of Gymnastics NZ. There shall be an appointed GNZ staff member Liaison for each Technical Committee. The Liaison will be responsible for:

- Working with or through the Chair to ensure the committee follows the agreed workplan and meets delivery outcomes and deadlines
- Ensure connectivity and engagement with key GNZ staff over relevant areas of the work plan
- Participate equally in committee discussions and correspondence to ensure GNZ perspectives and requirements are considered and incorporated where necessary

4. RESPONSIBILITIES

The Technical Committee is responsible for the provision of technical advice and guidance to assist in the immediate and long-term success of the gymnastics sport in New Zealand as aligned to the Gymnastics NZ Strategic Plan.

The Technical Committee will carry out tasks and activities as set out in the Regulations and detailed in individual role descriptors. Key areas of responsibility include:

- Advice, guidance and decisions on rules and regulations
- Technical control (Code of Points)
- Education (annual programme, strategies, resources, training forums)
- International Events (annual programme, qualification criteria)
- National Events (qualifying scores/results, control panel/judges)
- Communication (collaboration, meetings, Work Plan)

5. ROLES WITHIN THE COMMITTEE

a) Chair – provides leadership and collaborates with Technical Committee members for the professional administration and action of all Technical Committee responsibilities; ensures effective connectivity and engagement across the committee with the GNZ Liaison and appropriate National Office staff; convenes meetings and where necessary is responsible for reporting back to National Office; has a thorough understanding of the Code;

b) Judging Advisor – provides leadership, knowledge, expertise, advice, and action in the area of judging; ensures New Zealand conforms with Federation of International Gymnastics regulations, international rules, and best practice; has a FIG level qualification or working towards it;

c) Coaching Advisor – provides leadership, knowledge, expertise, advice, and action in the area of coaching; ensures New Zealand conforms with Federation of International Gymnastic regulations, international trends, techniques, and best practice; has a FIG academy level qualification or working towards it;

d) Competition Advisor – works in conjunction with the Judging Advisor to provide leadership, advice and action on associated processes relating to annual Qualifying and National Championships events; provide support for the feasibility of hosting international events;

e) Performance Advisor - will be responsible for the provision of guidance, advice and action on performance matters including pathways, programmes, squads, and tours;

f) Athlete Advisor – will be responsible for ensuring that the voice and input of current and former athletes is included in areas of training, coaching, performance, and athlete wellbeing.

g) Co-opted Member - As agreed with the Chief Executive, the Chair of the Technical Committee may co-opt individual/s on to the Technical Committee as necessary, within the parameters outlined in the Regulations.

6. COMMUNICATION

The Technical Committee members will from time to time be responsible for various communications between itself, Gymnastics NZ, and the community, as directed in the Technical Committee Rules and Regulations. Any communication must involve initial consultation with the GNZ Liaison, relevant GNZ staff member or CEO prior to publication. If speaking in a public forum the Technical Committee will ensure that this communication is in line with GNZ strategy and policy. In the case of written communication, this should adhere to current GNZ brand guidelines.

7. MONITORING

Deliverable	Responsible
Terms of Reference Signed off	GNZ Board
Personnel Appointed	Technical Appointments Panel/CEO
Strategic Plan and Annual Work Plan	Technical Committee
Develop an annual operating budget	Technical Committee
Meeting Minutes	Technical Committee