MEMORANDUM

DATE: February 15, 2020	**STATUS:** High
TO: All Member Clubs	**FROM:** Chief Executive
CC: Gymnastics New Zealand Board; National Office Staff; Honours Committee	**ATT:**
RE: Vacancies for Elected position on the Gymnastics NZ National Board	**NOTE:**

Dear Members,

The Board Appointments Panel (BAP) is calling for nominations from suitably qualified candidates to fill **two Elected Board Member positions** for the Gymnastics NZ Board, one of which is currently vacant and one which will become vacant as of the 2021 AGM, to be held virtually at 7pm on Wednesday 5th May 2021.

Under the Terms of the Constitution, the Board Members are eligible for re-election for a further term. Quinton Hall has indicated his intention to stand for re-election.

The following rules apply to all nominations forwarded to the BAP:

- Nominations may only be made by Member Clubs/Organisations
- All nominations must use the attached nomination form.
- All nominations must be submitted to the national office to the attention of the Chair, Board Appointments Panel.
- All nominations must be received by **5.00pm Tuesday 6th April.**
- Nominations received after this date, and time will be ineligible for consideration.
- Rule 15.6 of the constitution outlines the eligibility requirements for all nominations.

The BAP will complete a full assessment of each nominee received. This assessment will include undertaking enquiries and holding interviews with nominees where required. The assessment of each nominee by the BAP will include but not be limited to the following factors:

- their knowledge, experience, and participation as a member of the gymnastics community.
- their prior experience as a director, trustee or experience in other governance roles.

- their knowledge of, and experience in sport generally and in particular, community sport.
- their experience and skills (commercial or non-commercial) in the following fields, finance, marketing, law or business generally.
- Strategic ability and stakeholder focus.

The **Board Appointments Panel will make a recommendation to the AGM** as to whom it considers would best suit the positions for consideration and election by the Delegates at the meeting.

It is suggested that Member Clubs circulate this Memo widely to all of their members.

Kind regards,

Tony Compier
Chief Executive
Gymnastics New Zealand