



Gymnastics New Zealand Annual General Meeting 2019 - Minutes

DATE	Sunday 5 May 2019
VENUE	Conference Room, Sudima Hotel, Auckland Airport
ATTENDEES	<p>GNZ Board Members Denis Mowbray, Lisa, De Coek, Angie Dougal, Pete Elderkin</p> <p>Life Members Margaret Woolf, Martin Gotz, Avril Enslow, Mike Ranger, Cheryl Ranger, Janine Glover, Carol Henry, Marie Stechman</p> <p>TC Members Gareth Brettell, Chris Monkton,</p> <p>GNZ Staff Tony Compier, Danielle Halliday, Andy Adams, Megan Russell, Edward Duff, Belinda Randall, Haidee Farmilo, Margret Wilton, Rachel Murphy, Ayla Huber, Christine Reed, Luke Dobney</p> <p>Club Delegates/Representatives/Observers Lynette Farkash, Alesha Morris, Adrian McMillan, Erica Third, Dave Solly, Barbara Price, Mike Thompson, Haylee Ross, Kathryn Searle, Vicki Cowley, Anne Gould, Dee Lampe, Miranda Beattie, Michelle Miller, Craig Carter, Megan Rensburg, Gabrielle Nielsen, Mark Johns, Sarah-Lee Lamb, Kirstin Wurms, David Casey, Scott Verevis, Emma Cronin, Nick Anderson, Tara Vrensen, Emma Brookes, Brendon Munford, Ashleigh McCaw, Mark Jujnovich, David Phillips, Leo Rodrigues, Hayley Storey, Gillian Tracey, Nina Lammiman, Andrew Willmer, Alison Payne, Merril Cardno, Alexandra Koudinova, Stellest de Villiers, Colleen Cadman, Carmel Leslie, Amy Neild, Sandra Paton, Rainbow Oveson, Ryan Bailey, Quinton Hall, Kay Glass, Janet Mclea, Sarah Lawrence, Rachel Henare, Cathy Tuato'o Ross, Rochelle McCann, Avril Enslow</p>
MINUTE TAKER	Andy Adams
APOLOGIES	Michele Hawke (GNZ Life Member; Christchurch School of Gymnastics), Zelda Middleton (GNZ Life Member), Heidi Weber (Cambridge Gymnastics Club), Georgia Murray (Franklin Gymsports), Teresa Brownbridge (Thames Gymnastics Club), Sharlene Matthews (Impact Gymsport), Tony Quirk (GNZ Life Member; Blenheim Gymnastics Club), Helen Houghton (Gymnastics Nelson), Jenny Jujnovich (Tri Star)
<p>AGM Apologies Apologies were called from the floor.</p> <p>Moved: Dr Denis Mowbray Seconded: Avril Enslow</p>	
DISCUSSION	<p>In Memoriam</p> <p>A moments silence was held in remembrance of those that were impacted upon from the Christchurch Terrorist Attack and to cherish life.</p>

DISCUSSION	Adoption of Minutes of 2018 Annual General Meeting
<p><i>Motion</i></p> <p>THAT the Minutes of the 2018 Annual General Meeting be received, approved and adopted.</p> <p>Moved – Dr Denis Mowbray Seconded – Kathryn Searle Carried</p> <p><i>Motion carried</i></p>	
DISCUSSION	Presentation of the Chairperson’s Report (refer 2018 Annual Report)
<p>Denis Mowbray – Chair Gymnastics New Zealand</p> <p>Taken that the report has been read. But specific mention on some topics highlighted within.</p> <p>Formation of the Oceanian Federation Union – the last ring of the five rings of the IOC. We are very pleased to have this formed including the following nations: Australia, NZ, Fiji, Cook Islands, American Samoa, Papua New Guinea, and Tonga; with Guam now formally ratified as an associate member of Oceania this last week. We would like to acknowledge CSG who have kindly donated excess equipment to Fiji for their contribution. A special thank you to the Air Force that will send the equipment over on our behalf.</p> <p>All countries from around the pacific rim will be in New Zealand competing at the Pacific Rim Championships that will showcase gymnastics in New Zealand, that has not been seen before. It will also involve the Continental Championships for Tokyo 2020. The first Continental Championships will be held this year for MAG against Australia to attend the 2019 World Championships.</p> <p><i>Motion</i></p> <p>THAT the Chairperson’s Report for the year ending 31 December 2018 be accepted.</p> <p>Moved – Denis Mowbray Seconded – Angie Dougal</p> <p><i>Motion Carried</i></p>	
DISCUSSION	Presentation of the CEO Report (refer 2018 Annual Report)
<p>Tony Compier – CEO Gymnastics New Zealand</p> <p>The report is taken as read.</p> <p>Video clips were shown showcasing the following themes:</p> <ol style="list-style-type: none"> 1. Under attack – the theme from this morning - Sport integrity, membership protection etc. Sport as an industry has been “circling the wagon” but not a sustainable strategy – must take the lead. The cars represent gymnastics as a community. We want to go in the same direction (well we say we do), but one little wobble or contact can blow the whole thing to pieces. 2. We all have a lot of conversations in different settings. Look me in the eye when you ask a question and I will look back at you when I respond. Need to show courtesy 	

and respect – it is about engagement. Make value of the conversation.

3. There are 43,000 members as part of Gymnastics New Zealand (and a lot broader that we connect with). We can't be all things to all people. It is a lot of views that we need to try and mould into a future direction.
4. We need to ensure that we have fun built into what we do. What is the reason for why we are here, and have the passion that we do for the sport.

I would like to thank everyone for what you do. The vast majority of you are volunteers, so the extensive work that is undertaken across a number of roles and capacities has been highly valuable. So thank you for your time and input.

Thank you to all staff for what you provide our organisation and our community. Under what can be trying circumstances...

Thank you to the Board – the energy and support that you provide is outstanding. The skill set that is possessed has never been in a stronger position to serve the community.

Motion

THAT the CEO Report for the year ending 31 December 2018 be accepted.

Moved – Andy Adams

Seconded – Craig Carter

Motion Carried

DISCUSSION	Presentation of Audited Annual Financial Report for year ending December 31, 2018
-------------------	--

Lisa De Coek – Chair of the Audit & Risk Committee; Edward Duff, Gymnastics NZ Finance Manager & Tony Compier, Chief Executive Officer

2018 Financial Result

For the purpose of reading the financials in the Annual Report, the following should also be noted with regards to complying with the PBE reporting standards:

Statement of Comprehensive Revenue and Expense:

- The net surplus for 2018 is \$151k versus a 2017 surplus of \$23k
- Revenue has increased by \$182k due to:
 - o Grants revenue increased by \$259k due in the larger part to changes in PBE reporting requirements that concluded Sport NZ transition and capability funding in the 2018 financial year.
 - o Tours and events also recorded a revenue increase of \$67k with increased tour activity.
 - o A revenue reduction of \$162k in education courses was a normal part of the quadrennial cycle.
 - o Affiliation numbers show a 8% increase in memberships from 2017
- In essence, the revenue and expenses outside of the above are largely static and in line with expectation.

- The database project has been completed and as a result fully capitalised in 2018 (\$317k) with depreciation over 5 years occurring from 2019. As final completion was delayed to Nov 2018 we did not incur almost one year's depreciation expense during the financial period. This will however be incurred in future years.
- Total Cash balances have reduced by over \$500k this year. This directly reflects the impact of the reduction in transition and capability funding (no cash received this year) and the investment in the Database (with all \$317k paid out to suppliers this year).
- 2019 forecasts a moderate deficit including database depreciation (non-cash). As a result of this forecast, fees were reluctantly increased in 2019 to help mitigate the reduction in Sport NZ funding. Since 2016 Sport NZ funding has been reduced annually by \$400k, a total of \$1.2m to end of financial year, 2018. In correlation, staffing has reduced from 23 FTE in 2016 to 15 FTE in 2018.

Over this 3 year period membership fees were increased by CPI on two occasions with a zero increase in the other year. In order to maintain core member services we have reluctantly increased fees in 2019 on average, less than the price of a takeaway coffee per member per annum. GNZ is working hard in developing new revenue streams which are less funding reliant, utilising the database, and continuing to improve our overall financial sustainability.

Motion

THAT the Audited Annual Financial Report for the year ending 31 December 2018 be accepted.

Moved – Lisa De Coek

Seconded – Sandra Paton

Motion Carried

SV: What was the reasoning behind capitalising the software?

LDC: It has to be depreciated against accounting standards across a 5-year period which will enable enhancements to be made in the future to service organisation and community needs.

ZS: Why did the increase come out so late?

LDC: This has been recognised by the Board and we are after assurity of budget forecasts.

MT: Does moderate have a number?

LDC: We are anticipating a deficit of around \$100,000 with \$60,000 of depreciation. The database places us in a stronger position to drive revenue to reduce this further.

DISCUSSION

Appointment of Auditor

Motion

THAT the Board appoint RSM Hayes auditor for the 2019 financial year.

Moved – Denis Mowbray
 Seconded – Angie Dougal
Motion Carried

DISCUSSION

Election of Gymnastics NZ Board Members

Elected Positions

The Gymnastics NZ Board comprises a total of seven members (four elected and three appointed members).

This year there are **two** vacancies for Elected Board Member positions on the Gymnastics NZ Board.

Two valid nominations were received for the two vacant positions.

15.5.g of the constitution says:

Having considered the Board Appointments Panel's recommendations, the Elected Board Members shall be determined from amongst all the valid nominations received by the Chief Executive (including those recommended by the Board Appointments Panel) by Ordinary Resolution at the General Meeting at which the recommendation was made, **provided that** if:

- i. There are the same number of nominations as positions available; or
 - ii. There are insufficient nominations and after **calling for further nominations from the floor at the AGM** or SGM there are still insufficient or the same number of nominations for positions available;
- then those persons who have been nominated shall be declared elected by the Chairperson.

Affirmation

THAT both Angie Dougal and Quinton Hall are appointed as Elected Board members.

Appointed Positions

The Gymnastics NZ Board comprises a total of 7 members (4 elected and 3 appointed members).

This year there are **two** vacancies for Appointed Board Member positions on the Gymnastics NZ Board.

The Board Appointments Panel has completed their decision making process to ensure that the skills, abilities and experience on the Gymnastics NZ Board reflect current need. The Panel unanimously agreed to appoint Dr Denis Mowbray and Mark Figgitt to the position of Appointed Board Member.

DISCUSSION

Motions to Alter the Constitution

Te Puke Gymsports proposes that the following clause is added to the GSNZ Constitution

"15.7.C Any Board Member may be re-elected or reappointed to the Board for a maximum of two (2) subsequent and consecutive terms of office, four (4) years."

Motion

THAT the following clause be added to the GSNZ Constitution.

The motion was read, and a mover was called for and none were forthcoming. Before moving to dismiss the motion, the meeting was asked if there were any questions.

There were some questions asked with general discussion about the constitution, and the recognition that it is timely that we reviewed the whole constitution to ensure its compliance and adoption of current best practice.

As stated in the information sent to clubs on this motion, the Board agrees that within this coming year the constitution will be reviewed before the 2020 AGM. The community will be engaged in discussion regarding any proposed changes, including that of the proposed clause amendment.

Following this discussion, the constitutional amendment was read again, and a mover was called for and none were forthcoming; therefore, the motion did not proceed.

DISCUSSION**General Business**

Denis Mowbray recognised the contributions of Virginia Cathro for her commitment and involvement as part of the Board over the last 10 years. Her service to Gymnastics New Zealand was acclaimed by those in attendance.

Denis introduced Marie Stechman, Chair of the Honours Committee for the recommendation of four nominations – Nationals Service Award (1) Meritorious Award (1) and Life Membership (2).

On behalf of the Honours Committee (Mike Ranger, Marie Stechman, Margaret Woolf and Martin Gotz), Marie read a citation for **John Hanna** to receive a National Service Award.

Motion

THAT John Hanna receive a National Service Award.

Moved – Mike Ranger

Seconded – Carmel Leslie

Motion Carried

Received by Nina Lammiman on behalf of John Hanna.

Thank you all very much.

Marie read a citation for **David Phillips** to receive a Meritorious Award.

Motion

THAT David Phillips receive a Meritorious Award.

Moved – Mike Thompson

Seconded – Emma Cronin

Motion Carried

Thank you all very much.

Marie read a citation for **Tracey Redhead** to receive a Life Membership.

Motion

THAT Tracey Redhead to receive a Life Membership.

Moved – Dr Denis Mowbray

Seconded – Erica Third

Motion Carried

Received by Andrew Willmer on behalf of Tracey Redhead.

Thank you all very much.

Marie read a citation for **Mark Jujnovich** to receive a Life Membership.

Motion

THAT Mark Jujnovich to receive a Life Membership.

Moved – David Phillips

Seconded – Avril Enslow

Motion Carried

Thank you all very much.

The Chair of the Board thanked Marie and the Committee on behalf of the organisation for the preparation into researching the nominations and writing the citations.

Dr Denis Mowbray thanked everyone for attending and giving up their time to be here. The presentations and discussions held at the Conference were valuable and well worth reviewing and understanding.

Meeting Closed: 5:50pm