

GymSports NZ Incorporated

Membership Fees Regulation

Commencement Date

1 July 2009

Issued 18 February 2008

Revised 8 November 2019

GymSports New Zealand Incorporated

Membership Fees Regulation

1. **Purpose and Status of Regulation**

- 1.1 The purpose of this Regulation is to set out the nature and amount of any membership fees and other fees payable by Members to GymSports NZ including the due date for payment and manner for payment which are required to be determined by the Board under Rule 13 of the Constitution.
- 1.2 This Regulation was adopted by the Board on 15 February 2008 in accordance with Rule 25 of the Constitution and revised by the Board on 8 November 2019.

2. **Commencement Date**

- 2.1 This Regulation (as revised on 8 November 2019) shall take effect for the duration of the “**Term**” and replace the version of the Membership Fees Regulation revised on 9 December 2016 (“**Commencement date**”).

3. **Term**

- 3.1 These regulations shall take effect from 1 January 2020 and conclude 31 December 2020 (“**Term**”).

4. **Definitions**

- 4.1 Every reference to the Constitution shall mean the GymSports NZ Constitution unless specified otherwise.
- 4.2 The words and phrases used in this Regulation shall have the same meaning as defined in the Constitution unless otherwise specified.
- 4.3 In addition to clauses 4.1 and 4.2 of this Regulation, the following words and phrases used in this Regulation shall mean as follows:
- “**Working Day**” means any day other than a Saturday or Sunday or a public holiday on which registered banks are open for business in Auckland.

5. **Membership Fees**

- 5.1 **Purpose:** Membership Fees shall be collected for the purposes of enabling GymSports NZ to implement its strategic plan including delivering benefits and providing value to Members.

5.2 **Scope of Fees:** By no later than 31 October in each year (or the Board's nearest Board meeting), the Board shall determine the Membership Fees payable, if any, to GymSports NZ for each category of member, namely:

- a. Member Clubs;
- b. Associate Members;
- c. Club Members; and
- d. Technical and Administrative Members.

There will be no Membership Fees payable to GymSports NZ by Life Members, Honorary Members and Technical Committee Members.

5.3 **Technical Members:** Individuals who are not Club Members may apply to the Board to become Technical Members in accordance with Rule 9.1 of the Constitution. Any coach, judge or Gymsports official wishing to coach, judge or officiate at the GymSports NZ National Championships or be appointed by GymSports NZ to judge, coach or officiate internationally, must be a Technical Member and pay the applicable yearly fee. However, there is no requirement for any other person who is a judge, coach or Gymsports official to be a Technical Member and they may be a Club Member in accordance with Rule 8.1b of the Constitution.

Technical Membership fees are paid in full once per year on 20 April 2020.

5.4 **Period of Fee:** For all Members other than Member Clubs, the Membership Fee shall cover the period from 1 January to 31 December in each year. For Member Clubs the Membership Fees shall cover the following school terms in 2020:

- 27 January to 9 April
- 28 April to 3 July
- 20 July to 25 September; and
- 12 October to 18 December

5.5 **Notification:** The Chief Executive shall notify:

- a. Member Clubs and Associate Members of the Membership Fee determined by the Board for each category of Member referred to in clause 5.2 as near to 31 October as possible in the preceding year or, or upon acceptance of an application to be a member of GymSports NZ.
- b. Club Members, who are not members of a Member Club, of the Membership Fee upon completion of the prescribed GymSports NZ membership form.

- 5.6 **Calculation and Invoicing of Membership Fees for Member Clubs:** The Membership Fee for each Member Club shall be calculated using the fee specified in clause 5.10 for the number and category of Club Members registered with the Member Club (and notified to GymSports NZ) as set out in the table below.

Quarterly Period 2019	Date invoice for membership fee issued by GSNZ*	Due date for payment by Club of Membership Fees
27 January to 9 April	25 February	20 March
28 April to 3 July	27 May	20 June
20 July to 25 September	26 August	20 September
12 October to 18 December	18 November	20 December

* Membership data contained in the online class management system on these dates will be utilised to determine the Membership Fees each term (categorised by membership type). These dates are subject to the requirements in the Constitution. Should this membership information not be supplied by the dates in this column of the table, the membership fees will be calculated on the information last supplied to GymSports NZ (i.e. the number of Club Members registered with the Member Club **plus 5%** of that number). Information is to be provided via the online club management system.

- 5.7 **Partial Fee:** If a person, or organisation other than a Club, becomes a Member of GymSports NZ during the calendar year, the Membership Fees shall be pro-rated for the remainder of the year. A pro-rated Membership Fee shall be payable in equal or nearly equal instalments (as determined by GymSports NZ) on such dates as specified in clause 5.6 that occur within the remainder of the year. Membership fees for Member Clubs shall not be pro-rated as these are calculated and due on a full quarter basis.
- 5.8 **Payment:** Each invoice for a Membership Fee must be paid by the Member on the due date stated in the matrix under 5.6. For the purposes of this Regulation the Due Date is the date of invoice.
- 5.9 **Penalties for Late Payment:**
- a. If an invoice for a Membership Fee is paid after the Due Date but within 7 days of the Due Date, a penalty payment of 5% shall be added to the amount owing for the Membership Fee for that invoice.
 - b. If an invoice for a Membership Fee is paid after 14 days from the Due Date, a penalty payment of 5% for each 30 day period after the 7 day period specified in clause 5.9a of this Regulation shall be added to the amount owing for the Membership Fee for that invoice.

GymSports NZ shall issue an additional invoice for any penalties payable due to late payments at the end of each month, provided that the Due Date for payment (and the time periods for

calculating any penalty payment) commences from the date of receipt of the original invoice and not from the date of receipt of any additional invoice.

- 5.10 **Calculation of Member Club Fees:** The Membership Fees for Member Clubs shall be calculated based on:
- a. a set Club fee as specified in **Appendix 1** to this Regulation; and
 - b. a variable fee as specified in **Appendix 2** to this Regulation based on the number and category of Club Members. A Club Member is a person or organisation as defined in Rule 8.1 of the GymSports NZ Constitution, namely:

“Every person or organisation that:

 - a. *is, or agrees to be a member of a Member Club, or*
 - b. *does or wishes to participate or have any interest in Gymsports in NZ (whether as a participant, judge, coach, manager, official, parent or in any other capacity) and be a member of GymSports NZ”*
- 5.11 **Calculation of Club Member Fees:** The Membership Fees for Club Members who are not members of a Member Club shall be a set fee as specified in **Appendix 1** to this Regulation.
- 5.12 **Duplicate Member Categories:** If a Club Member is a member in more than one (1) category, or more than one Gymsport within a category, specified in Appendix 2, the Member Club shall register the Member in each category in which they are registered, but GymSports NZ shall only count one category of membership (being the category in which the Club Member is registered with the highest fee per quarter) for the purposes of calculating the Member Club’s Membership Fee.
- 5.13 **Amount Payable:** The Membership Fee payable to GymSports NZ by each category of Member (other than Life Members) is set out in Appendices 1 and 2 to this Regulation, and shall be updated annually in accordance with clause 5.2 of this Regulation.

6. Other Fees

- 6.1 The Board may determine any fees other than the Membership Fees at any time that are payable by Members and other participants at competitions, events and activities held by or under the auspices of GymSports NZ in accordance with Rule 13.2 of the Constitution. The Board will notify the Members of any such fee or fees and provide at least 30 days notice for payment.
- 6.2 The timing of the payment and late payment penalties as set out in clauses 5.8 and 5.9 of this Regulation shall apply to any other fees determined under clause 6.1.

7. **Membership Rewards**

7.1 Member Clubs will receive access to an online business development tool. Annual access to this tool will be calculated on the proportion of Membership Fees paid by each Member Club to GymSports NZ each year, as specified in 7.2 of this Regulation and awarded retrospectively based on the previous year's membership.

7.2 The table below sets out the calculation of Member Club access to the business development tool based on the total amount of Membership Fees paid to GymSports NZ each year (1 January to 31 December):

Membership Fee Payment	Business Development Tool Access
<i>(amount paid per club to GymSports NZ*)</i>	
Under \$5,000	Limited access
\$5,000- \$20,000	Plus access
Over \$20,000	Edge access

* The total amount of Membership Fee specified in the table is GST exclusive of the amount paid.

7.3 Access to the Business Development Tool under Membership Rewards will be available to GymSports NZ Member Clubs for the duration of the “**term**”.

APPENDIX 1

ANNUAL MEMBERSHIP FEES

for period 1 January 2020 to 31 December 2020

Member Club	\$500.00 plus GST per annum, plus variable fee plus GST (see Appendix 2)
Associate Member	\$500.00 plus GST per annum, plus a service fee plus GST (as agreed) for the provision of any services provided by GymSports NZ to the Associate Member.
Club Members	<p>For those individuals who are members of a Member Club, there is no direct fee payable to GymSports NZ. These members are covered under the Variable Fee in appendix 2.</p> <p>To represent New Zealand internationally all athletes, coaches and officials are required to be paid up full Members of Member Clubs.</p>
Technical Members	\$69.00 plus GST per annum total amount payable on 20 April 2020
Administrative Members	\$ Nil

APPENDIX 2

QUARTERLY MEMBER CLUB FEES

(Effective from 1 January 2020)

The Variable Fee (see clause 5.10b) payable by each Member Club to GymSports NZ each quarter is calculated on the following fees in respect of each Club Member who is registered with a Member Club: The fees below are **per quarter** as specified in clause 5.6 of this Regulation.

Category	Description	Fee*
Preschool	Children under 5 years of age, enrolled and attending weekly sessions and any Club Member participating in programmes for under fives.	\$5.00
Recreation	Club Members over 5 years of age enrolled and attending weekly sessions in all gymnastic sports activity but not included in any of the competitive categories outlined below.	\$8.50
Elementary Competitive	<p>This is sport specific. Athletes who wish to compete in the national competitive programmes and fit the following criteria:</p> <p><u>Trampoline Gymnastics:</u></p> <ul style="list-style-type: none"> • Age Stream 8 years, 9-10 years <p><u>Aerobic Gymnastics:</u></p> <ul style="list-style-type: none"> • Years 5-8 Open Level 1, ADP 1, Aerodance open <p><u>Women's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Step 1 to Step 4 <p><u>Men's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 1 to Level 3 <p><u>Rhythmic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 1 to Level 4, Stage 1 and 2, Grade 1 and 2 Groups 	\$20.50

Junior Competitive	<p>This is sport specific. Athletes who wish to compete in the national competitive programmes and fit the following criteria:</p> <p><u>Trampoline Gymnastics:</u></p> <ul style="list-style-type: none"> • Age Stream 11-12 years, 13-14 years, 15-16 years, 17+ years, Youth International (10-12 years) <p><u>Aerobic Gymnastics:</u></p> <ul style="list-style-type: none"> • Years 9-11, Years 12-14 Open Level 2-4, ADP 2, National Development, Aerodance Open <p><u>Women's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Step 5 and Step 6 <p><u>Men's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 4 to Level 6 <p><u>Rhythmic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 5 to Level 7, Stage 3 and 4, Grade 3 and 4 Groups 	\$20.50
Senior Competitive	<p>This is sport specific. Athletes who want to compete in the national competitive programmes and fit the following criteria:</p> <p><u>Trampoline Gymnastics:</u></p> <ul style="list-style-type: none"> • Sub-Junior, Junior International and Senior International Streams <p><u>Aerobic Gymnastics:</u></p> <ul style="list-style-type: none"> • Years 15-17, Year 18+ ADP 3-5, AG1, AG2, Senior International, Aerodance Open and International <p><u>Women's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Step 7 to 10 <p><u>Men's Artistic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 7 to Open <p><u>Rhythmic Gymnastics:</u></p> <ul style="list-style-type: none"> • Level 8 to 10, Junior International and Senior International, Grade 5 (group) and above 	\$30.50
High Performance	High Performance athletes as defined in GymSports NZ's Athlete Funding Model	\$44.80
Participation	<p>Casual participants in a gymnastic sport programme or activity. For example:</p> <ul style="list-style-type: none"> • Early childhood centre visits • School programmes • Holiday programmes • Birthday parties • Business users i.e. team building • Other sports using the Member Club's facilities • Casual hirers of the Member Club 	\$0.00

For the purposes of this Appendix 2:

“casual participants” mean those participants that do not participate in any one or more programmes or activities of a Member Club on a weekly basis throughout a quarter.

“national competitive programme” means a competition, event, programme or activity held by or under the auspices of, or sanctioned by, GymSports NZ and/or its competition rules.

All athletes competing at the annual National Gymsports Championships are required to be members for the whole year i.e. all four terms of that year and pay the relevant Member Club fees.

All Club Members who are not members of Member Clubs shall not be included in any of the above categories for the purposes of calculating the Variable Fee payable by Member Clubs.

* The fee specified in the table is GST exclusive, so GST is payable in addition to the fee.