

POSITION DESCRIPTION HEAD COACH MAG/GFA COACH ROLES AND RESPONSIBILITIES

Key Objectives:

To implement and sustain the competitive artistic programme for all Men's Artistic Gymnastics – (MAG) levels (coaching and technical).

To provide the coaching services to support the Hutt Valley GymSports (HVGS) MAG, WAG, MoveMprove, Gym for All, Play Gym, Gym Camp, Casual and Schools programmes and activities.

To provide mentoring to junior and intermediate level coaches for the programmes the role is responsible for.

To provide timely and effective communication to HVGS Centre Manager and management committee.

Key Responsibilities:

The key responsibilities for this role are as follows:

- Provide coaching in the MAG code
- Provide support for the WAG code as needed
- Provide coaching for the Gym for All programmes
- Provide coaching at competitions where HVGS is represented as required and agreed
- Be knowledgeable on the current MAG code as well keeping up with changes. (Ensure this knowledge is distributed to the entire MAG coaching staff and the HVGS Centre Manager where applicable)
- In liaison with the HVGS Centre Manager provide timely planning of:
 - The HVGS competitive class term scheduling and programme content
 - The HVGS competitive holiday training scheduling
 - The yearly competition timetable
- Help co-ordinate the organisation of the club MAG/WAG competition
- Development of all coaches within the MAG competitive programme informally during class time as well as ensuring coaches are formally qualified to an appropriate level
- As part of mentoring coaches in the programmes ensure the coaches keep to session plans and deliver an appropriate standard of service
- Set term goals for all MAG gymnasts in consultation with coaches and ensure all coaches are aware of the goals they are working towards
- Oversee and regularly update session plans for all MAG groups if required
- Development of a formal reporting process of gymnasts' progress to parents on a regular basis.

- Ensuring gymnasts have ribbon cards, numbers and the timetable for competitions as well as all other information the gymnast may need.
- Provide a transparent process of gymnast selection into the competitive artistic gymnastics programme.
- Providing coaching in all other HVGS programmes as required on a term by term basis.
- Equipment safety checks

General:

- Ensure all duties are undertaken in accordance with the policies and procedures of HVGS.
- Provide support to HVGS promotional activities as required by the Centre Manager.
- Perform effectively and efficiently any additional duties or special projects that may be required and agreed to from time to time with the Centre Manager.
- Coach Mentoring/Appraising
- Programme Management
- Apparatus Use Schedule as required
- Be flexible enough to adapt to a rapidly changing environment
- Manage use of time effectively and efficiently

Key Relationships:

- HVGS committee members, Centre Manager, Head GFA Coach, volunteers, coaches, judges, parents and gymnasts.
- Gymnastics New Zealand

To apply for this position or for further details please email zara@huttvalleygymsports.co.nz .

Applications close 20th February.