Recreation Programme Manager

Hamilton City Gymsports is one of the largest gymnastics and trampolining based sports clubs in New Zealand. The Club offers programmes in the codes of Artistic Gymnastics, Trampoline and Gym For All from its purpose built facility in Hamilton.

HCG has rapidly grown over recent years and is continuing to do so with many different programme opportunities and further community engagement being possible. Due to this growth, Hamilton City Gymsports is seeking an enthusiastic motivated person to join the team in the role of Recreation Programme Manager. The successful applicant will lead the Recreation Programmes for Hamilton City Gymsports.

The successful applicant will work closely with and manage the Recreation coaches to provide members and the wider community with quality gymnastics based programmes.

Key Duties:

- Relationship management – recreation coaches, parents, community
- Coach management and development
- Programme development
- Member, community and coach communications
- Coach in recreation programmes
- Event co-ordination
- Quality control of programmes and events
- Develop and implement marketing plans

Ideal Skills and Attributes:

- Relevant qualification or experience
- Well-developed network in wider sporting and support communities and the ability to maintain and grow this network
- Ability to work collaboratively as part of a team and understand that sharing information empowers all of the team and is a necessary part of the role.
- Experienced in staff management and leadership
- Experience in interpersonal relationship building, managing and developing.
- Experience in developing marketing strategies and event management
- Experience in marketing through social media.

A full job description can be found on our website at https://www.hamcitygym.com/news
To apply please send a CV and cover letter to Erica Third – EricaT@hamcitygymsports.co.nz