



GymSports New Zealand Annual General Meeting 2017 - Minutes

DATE	Sunday 7 May 2017
VENUE	Presidents Room, RA Vance Stand, The Basin Reserve, Wellington
ATTENDEES	<p>GSNZ Board Members Denis Mowbray, Virginia Cathro, Cheryl Bowie, Andrew Miller, Jane Borren</p> <p>Life Members Warwick Darcey, Avril Enslow, Dido Gotz</p> <p>SDC Members Gareth Brettell, Shirley Baker, Keita McGowan</p> <p>GSNZ Staff Danielle Halliday, Angela Lawrie, Megan Russell, Edward Duff, Tony Compier, Haidee Farmilo, Daniel Sefuiva, Anna Robertson, Belinda Randall, Lisa McInroe,</p> <p>Club Delegates/Representatives/Observers Tracey Diack, Debbie Elliott, Annette Purvis, Alison Dorman, Rochelle McCann, Rowena Deadman, Scott Verevis, Tracy Sharp, William Davenport, Kerry Weston, Shirley Baker, Sharon Duda, Lynette Farkash, Kay Glass, Robert Moir, Zara Struthers, Vanessa Craig, Greer Meyer, Jane Sheldrake, Jocelyn Boyle, Kathryn Searle, Helen Houghton, Keita McGowan, Ashleigh McCaw, Nicole Liley, Josie Glasson, Jenny Jujnovich, Elspeth McMillan, Debbie Solomann, Mike Thompson, Angie Dougal, Dido Gotz, Annette Purvis, Avril Enslow, Debbie Elliott, Debbie Solomann, Dominic Laidler, Jane Sheldrake, Jo Cox, Josie Glasson, Kate McNabb, Kay Glass, Kerry Weston, Rochelle McCann, Rowena Deadman, Sharon Duda, Todd Morton, Tracy Sharp, William Davenport, Zara Struthers, Kathryn Oijordsbakken, Emily Houghton, Kerry McGall, Erica Third, Vicki Cowley, Sandra Paton, Francie Morrow, Kerry Rice, Paula Hammond, Monique McPartlin, Rebecca Young</p>
MINUTE TAKER	Angela Lawrie
APOLOGIES	Carol Henry (Life Member), Ian Sims; Kerry McGall, Rowena Deadman, Ginny Baddeley, Todd Morton, Emma O'Reilly, Leanne Davenport, Francie Morrow, Michele Hawke

AGM Apologies

The apologies (as listed above) were read by Angela Lawrie.

DISCUSSION

In Memoriam

Nora Nixon - 1924 to 2016
 Robert Athol (Bob) Stothard - 1934 to 2016
 Erin Maria Pearce (nee Spurdle) - 1983 to 2016

Tributes to each read by Denis Mowbray.
One minute silence was held in remembrance.

DISCUSSION Adoption of Minutes of 2016 Annual General Meeting

Motion

THAT the Minutes of the 2016 Annual General Meeting be received, approved and adopted.

No feedback received for corrections.

Moved – Sandra Paton
Seconded – Kathryn Searle
Carried

Motion carried

**DISCUSSION Presentation of the Chairperson’s Report
(refer 2016 Annual Report)**

Denis Mowbray – Chair GymSports New Zealand

It has been another amazing year for GymSports NZ, the Rio Olympics and, the ramifications and difficulties experienced in the reduction of funding from Sport NZ. There has been a lot of hard work done during the year. The organisation is in an exceptional space given the challenges it has dealt with. In particular, I am pleased with the growth in the performance area, the organisation’s commitment to developing High Performance is important.

Thank you to the Board members for your contribution over the year. We have two members retiring (Cheryl Bowie and Carolyn Stiles). Thank you to Cheryl Bowie. Cheryl has been an inspiration and has been consistent in asking all the hard questions, which is exactly what a Board needs. Carolyn Stiles stepped away for personal and work reasons prior to Christmas 2016. Carolyn was a tremendous asset around the table and has been missed over these last four to six months. Lastly, Andrew Miller who made a decision not to re-stand. Thanks to Andy for his input particularly in areas such as the database. His skill set has contributed immensely.

Thank you to Jane Borren our new Board member who is already making a difference with her contributions to discussions.

Thank you to the GymSports NZ staff who are all amazing across a whole range of different areas, are highly committed and well led.

Motion

THAT the Chairperson’s Report for the year ending 31 December 2016 be accepted.

Moved – Kerry Weston
Seconded – Shirley Baker

Motion Carried

There were no questions from the floor

DISCUSSION MOTION – Organisation Name Change

Voting papers handed out to all members.

An explanation was provided for the amendment to the Motion (as different to the original Motion sent to all members prior to the AGM).

The Motion has been amended with the removal of part two as advised by GymSports NZ's legal representative. This advice was sought to investigate how the name change would impact GymSports NZ in a wider sense. The legal response confirms that unless it is absolutely necessary to change all relevant content in the Constitution to Gymnastics NZ, then it should remain as GymSports NZ. A thorough review of the constitution should be conducted as there may be a number of areas that require change, e.g. references to SPARC. It was therefore recommended not to change from GymSports NZ to Gymnastics NZ and instead change to 'trading as', until such time as an extensive constitutional review can be conducted.

This advice is deemed to be the most appropriate at this time for the organisation. For the branding, the new name of Gymnastics NZ will be used; for the Constitution and policy documents, the term GymSports NZ Incorporated trading as Gymnastics NZ will be used.

The timing in sending the Motion to members and subsequently receiving legal advice has resulted in a late amendment to the Motion as presented today.

Members cast their votes.

Two scrutineers were appointed to the counting (Cheryl Bowie & Angela Lawrie)

Motion

THAT the motion to change the organisation name be amended to reflect the voting paper with the removal of Part Two.

Moved – Angie Dougal

Seconded – Jane Sheldrake

Motion Carried

Cheryl Bowie confirmed votes as – 45 votes For; 10 votes Against; 4 Abstained

DISCUSSION

Election of GymSports NZ Board Members

Appointed Positions

There are three Appointed Board member vacancies. These have been advertised in an expression of interest process. Three applications have been received. All three have been considered by the Board Appointments Panel (BAP); (Murray Lockwood, Paul Heron and Jane Borren). The BAP have recommended to the CEO the application of Denis Mowbray to re-stand in one of the Appointed positions. This has been accepted.

The remaining two applications are currently going through an interview process. In line with Constitutional requirements, the CEO will notify the members within 42 days of the AGM, as to the BAP recommendations

Elected Positions

The GymSports NZ Board comprises a total of seven members (four elected and three appointed members). This year there are **two** vacancies for Elected Board Member positions on the GymSports NZ Board.

Two nominations have been received. These have been considered by the BAP with a recommendation to the CEO for both. The CEO confirms these nominations have been

accepted.

Name	Nominated By
Virginia Cathro	Dunedin Gymnastics Academy
Angie Dougal	Xtreme Trampoline

Motion

THAT both Virginia Cathro and Angie Dougal are appointed as Elected Board members.

Move – Jane Sheldrake
 Seconded – Annette Purvis
Motion Carried

Denis thanked everyone and is delighted to be re-appointed to the Board of Directors. In my time it has been a real joy to be part of GymSports NZ, it is a sport that means so much too so many people. It is a real honour for me to be part of this organisation so, thank you.

DISCUSSION	Presentation of the Chief Executive's Report (refer 2016 Annual Report)
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Tony Compier – Chief Executive

I assume that my report has been read as presented in the Annual Report and so I will not be referring to it verbatim. I encourage you all to digest the Annual Report widely beyond that as a formality of the Chair and CEO's reports. There is so much more in the report that is less about us and more about you the members, and what you have been doing in our Community.

CEO presentation (screen)

Who is this?

Donald Rumsfeld

What is he known for? *(video played)*

There are no knowns, there are things that we know, we know. We also know that there are unknowns, that is to say, we know that there are things that we do not know. There are also unknown 'unknowns', the ones that we don't know, we 'don't know'.

So, how does this relate to us? Clearly, in the uncertain times we have been talking about, for example the funding cuts, this is black and white but, there are unknowns about this. The Donald Rumsfeld message is a reminder that there are things that we do know, there are a whole lot of things that we don't. We have to be working together over time to identify those things and address the challenges that are there. There is a whole lot behind this. It is about working together to know the unknowns and to be able to meet the challenges.

Who is this person? – Martin Luther King.

What is he known for? – dreaming.

Video played.

We have a dream. We have a vision that was set by the members last year in the process to develop the Strategic Plan – developing our tag line. Our dream is, "To grow great New Zealanders through gymnastics."

We need to have a dream and it needs to guide us. We have to start somewhere. We know we have great New Zealanders in our sport. We just need to know how we can grow more of them and to grow them better.

Who is this? - Sean Spicer.

What does he do? - Known as the Press Secretary for President Trump, known for apologies.

Video played.

How many people think Sean Spicer is loving his job? Not many I am sure!

This is less about Sean Spicer and is more about what he is saying - fake news and the enemy (to a degree). This for GymSports NZ has relevance in relation to our culture and what we stand for. Your behaviour in conveying what you know about gymnastics, gym sports, the organisation, the sport, the environment. That is all conducive to giving an impression of what could be considered to be fake news or real news. This is about taking individual ownership and responsibility. Essentially, what we say and do in relation to our sport, sends the message. We need to be clear about that message but we also need to be true about the message. Again, referring back to the Strategic Plan last year, you mandated that message so you need to get behind it, drive it and make sure that it is not fake reinforcing to our Community that it is real.

Who is this? - Kelly Ann Conway.

What is she know for? - Alternative facts.

Video played.

This is a similar theme in that, robust discussion is great and needs to happen. The 'Killer Question' session today is an example of that however, there are more robust discussions that need to happen. The key to this is that it needs to be factual. There is no such thing as an alternative fact. A fact is a fact, it either is or it isn't. An alternative fact is essentially just a difference in view. Just because you have it doesn't mean that it is true and doesn't mean that it is factual. It reminds me of a line in a song by the group Dire Straits - 'two men say they are Jesus, one of them must be wrong'.

Who is this? - John F Kennedy.

What is he know for, famous saying or quote?

... *"ask not what your country can do for you; ask what you can do for your country"*

Video played.

I haven't selected this speech to ask what you can do for your country or what it can do for you. You already do a lot for us. I am not asking, what can you do for us – I already know what you do and it is a tremendous amount. The message really points to leadership and decision making. There are tough decisions to be made and those tough decisions leave 'ashes in the mouths' of some people as to what those decisions are. As an organisation and in terms of governance, decisions have to be made. We cannot stand still and avoid those tough decisions. I don't have to look far from my office to an organisation that has been forced to make tough decisions. That will be our landscape if we don't make some hard decisions. I am speaking about Triathlon New Zealand, which has been reduced from an office the same size as GymSports NZ, to a governance team of less than four people. That organisation is finding it very difficult adapting to the landscape due to the funding cuts but also making those tough decisions and preparing for that environment. Such a significant reliance in our community on one funding stream is not possible. Sports organisations all milk the same cow.

JFK's message is a reminder that tough decisions need to be made and they might be unpalatable.

Who is this? - Jerry Maguire.
What is Jerry Maguire famous for saying?
"Show me the money."

Video played.

We all want and need money, we all want more of it and there is never enough of it to go around so therefore, we have to make hard decisions in relation to it. We are looking for ways to find it and generate revenue and, where we can reduce costs. Following on my themes throughout my presentation, it is also about being realistic about success rate in those areas. There are 68 other NSO's all operating out of the same space as us looking for funding, looking for ways to do things smarter and asking more of their community. We are not a government department. I cannot stand in front of you and say that we will indefinitely be delivering the same level of service. We have to prioritise. It is a step process. It isn't easy as switching off a machine. It takes time to work through a process, we started with the Strategic Plan - strategic priorities converted into a Budget and translated into a delivery model that over the next 12-18 months we will see where that sits and whether some further decisions need to be made. We all want to be shown the money and we are trying to achieve that on your behalf.

I thank the community and all that you do, for and on behalf of us. That isn't just for us, towards the organisation for example, changes to resources in light of changes to the Code of Points and presenter courses, it's what you do downstream, at club level. We know that the 'rubber hits the road' at club level and that is where the action is. That also, you do that on our behalf. We are very grateful and thankful. At the office, I am very thankful for the support I get from my team and from the Board who push me in the areas that I need to be pushed in. My team work tirelessly. I know for some of you this may not be quickly or potentially hard enough. I see them every day, I see what they go through, I see how passionate they are about delivering for you. My personal thanks go to the staff that are here (and those who aren't). I am essentially a conductor and facilitator. I work through other people (a lot) and this is only as effective as the calibre of people I have with me. I respect my team and am privileged to be part of the organisation.

Now for my last slide. This is my third AGM. There are a lot of familiar voices included in this video. In terms of the re-brand, there is a whole lot more than just changing the name and changing the logo. There is a reflection of the values, what we stand for, what we do and, I think, in terms of the wider public, outward facing we need to be messaging ourselves better. We need to be getting that message out there through different means. We are all leading the message in terms of what probably is a relatively captive audience. Our organisation in the next little while will be looking at how we tailor our message and to whom are we messaging. The next video is a little snippet (it is not the finished article) of how we may look to go about this moving forward.

Video played.

If you had a 'take away', there are so many champions in our sport that we do not always tap into or some might say we don't always listen to. We are very much focussed on not necessarily changing our message but rather making sure our message is clear and making sure we are on point to who we are conveying the message not just to our community but to the wider community

Motion

THAT the Chief Executive's Report for the year ending 31 December 2016 be accepted.

Moved – Tamika Green
Seconded – Tracey Diack
Motion Carried

DISCUSSION	General Business - Awards
<p>Denis introduced Dr Warwick Darcey, Chair of the Honours Committee for the recommendation of three nominations – Life Member (2) and a Meritorious Award.</p> <p>On behalf of the Honours Committee (Warwick Darcey, Mike Ranger, Marie Stechman, Margaret Woolf), Warwick read a citation for the nomination of Jane Sheldrake as Life Member.</p> <p><i>Motion</i></p> <p>THAT Jane Sheldrake be accepted as Life Members.</p> <p>Moved – Tracy Sharp Seconded – Shirley Baker <i>Motion Carried</i></p> <p>Jane Sheldrake - Thank you to everyone particularly those who have contributed to this surprise. No-one gives as much to a sport as I have been able to give, without being supported from the home. Every enterprise that I have undertaken for the sport, I have had my husband Bob right behind me from filming gymnastics exercises, putting ribbons into envelopes and posting off to clubs, long before there was a GymSports NZ office. All of those many things plus my two sons who have contributed to the sport over the years. As well as having the home support, I have been extremely fortunate to work with wonderful personnel over the years and many friends up and down the country. Thank you all very much.</p> <p>Warwick read a citation for the nomination of Theodora Gotz as Life Member.</p> <p><i>Motion</i></p> <p>THAT Theodora Gotz be accepted as Life Member.</p> <p>Moved – Virginia Cathro Seconded – Shirley Baker <i>Motion Carried</i></p> <p>Theodora Gotz – I am here on false pretences! I was under the impression that I was going to give a speech on the development of the Tri Star Gymnastics Club so I am now not going to do that - but if you would like to hear it I still have it with me! Gymnastics has been a lifetime interest for me. From a very young age, I begged my mother to go to the gym club. Thank you very much Warwick for the wonderful speech, you know more about me than I do of myself, and thank you all very much for all of your support.</p> <p>Warwick read a citation for the nomination of Gareth Brettell for a Meritorious Award.</p> <p><i>Motion</i></p> <p>THAT Gareth Brettell be presented with a Meritorious Award.</p> <p>Moved – Virginia Cathro Seconded – Tracy Sharp <i>Motion Carried</i></p>	

Gareth Brettell – I am surprised to receive this award. I thank everyone for the nomination and in particular Tri Star Gymnastics Club. I hope to have many more years' involvement to come, international competitions to attend and MAG manuals to write. Thank you very much.

The Chair of the Board thanked Warwick and team on behalf of the organisation for the preparation into researching the nominations and writing the speeches.

DISCUSSION	Presentation of Audited Annual Financial Report (refer 2016 Annual Report)
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Presented by Tony Compier and Edward Duff

There are two aspects to the discussion this year. The first is with regard to the change in reporting standards that you may be aware of, and have gone through yourselves as a club. Our new auditors, RSM Hayes Audit, have guided us through the new reporting standards during our audit process. There has been much needed change in terms of the detail that is required, to make sure that our accounts meet with the new reporting standards. A majority of what you will see in the reports is invariably about compliance and what must be changed to meet the compliance standards.

The key highlights – in Receivables and Revenue. Previously this was reported as a single line. This must now be split out as 'exchange' and 'non-exchange' transactions so that it can be clearly seen as to what these transactions are. The biggest impact for GymSports NZ is in the 'non-exchange' transactions – the classification of grants and funding received and the regular use of the tool 'income received in advance' to take grants out of Profit and Loss and place them in the Asset Register. That would be for the purpose where not all funds have been used in the transcended reporting in variance, for the financial year.

There are some caveats. To be able to follow this process, when the funding is given, the time stipulation needs to be recorded in the document. An organisation cannot transfer across reporting periods if the agreement document does not say that it may use those funds in that manner. As well, there must be a claw back clause in the document (or in the parent document that governs the organisation) to say that if you do not use the money, it will be returned to the provider organisation.

In terms of reporting standards, these are significant changes to how you will see the reports.

2016 Result

Part of the process of compliance has meant that RSM Hayes hasn't just audited the 2016 accounts, the 2015 accounts have also been audited. When reading the document it is difficult to compare 'apples with apples', because of the change in coding (General Ledger codes), across categories. It is difficult to see significant swings and movement that do not necessarily mean practical swings and movements as an organisation. It is merely reflective of having to re-state the 2015 accounts and representing a correlation with the 2016 accounts.

Income received in advance – the most significant impact for GymSports NZ has been Point 2 under the Statement of Compliance. The surplus in 2015 needed to be increased by \$30,000 which is Prime Ministers Scholarship funding, intended to be used in 2016. However, it was not given in a time bound fashion that would allow the funds to be reported in 2016. Therefore, it has been added as a surplus to the 2016 accounts resulting in a negative impact.

Other points to note –

- Employee costs are now shown as a separate line item (previously disbursed across the different Cost Centres).
- Revenue and expenditure have increased by approximately 10% over 2015, entirely reflective of the National Championships.
- Deficit has been increased from a \$35,000 loss to a \$65,000 loss on the back of the Prime Minister Scholarship funding however, this was to Budget. If you take out for compliance and Scholarship the result is effectively on Budget.

The report shows that reserves remain strong. There will be some drop in cash reserves this year. Again, that will be a result of that implication of having to see advance funding, that we cannot place the funds in 'Received in Advance' this year. Our intention is to use the funds this year.

The equity position of the organisation remains strong. What does this look like for the future? In 2017 we are budgeting a minor deficit, are on track and expect to come in around forecasting with a break even result.

Questions from the floor –

Refer page 62 of the Annual Report. Please explain the expenditure amount?

This is holiday pay accrual. As of 31st December, the organisation was closed over Christmas/New Year with staff paid out.

Motion

THAT the Audited Annual Financial Report for the year ending 31 December 2016 be accepted.

Moved – Annette Purvis
 Seconded – Vanessa Craig
Motion Carried

DISCUSSION	Appointment of Auditor
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Motion

THAT the Board appoint RSM Hayes auditor for the 2017 financial year.

Moved – Dominic Laidler
 Seconded – Tracey Diack
Motion Carried

DISCUSSION	Motions to Alter the Constitution
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No alterations to the GymSports NZ Constitution were received therefore there will be no alterations made.

DISCUSSION	General Business
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The questions submitted by Big Air for General Business were considered more appropriate for consideration in the Killer Questions session. William Davenport was consulted and agreed to transferring the questions to the Panel session of the conference.

Denis Mowbray thanked everyone for attending and giving up their time to be here. The

presentations and discussions held at the Conference (particularly the finance presentation) were valuable and well worth reviewing and understanding.

Meeting Closed: 5.30pm