



# DUNEDIN GYMNASTIC ACADEMY

## **Women's Artistic Gymnastics (WAG) Coordinator and Coach/Coaches – (Part-time & Full-time)**

Human Connections Group has partnered exclusively with Dunedin Gymnastics Academy – one of our charitable associations that we provide our time and expertise to on a pro-bono basis.

### **The Organisation:**

Dunedin Gymnastic Academy (DGA) is committed and passionate about children and movement and the long lasting benefits gym sports have on a person's life. They pride themselves on providing a positive, inclusive gymnastics community that nurtures potential and encourages success at all levels. DGA is the largest gymnastics club south of Christchurch, with around 750 registered gymnasts across all the major gymnastics programmes.

### **The Job(s):**

**DGA is seeking several experienced (ideally senior level) WAG coaches in addition to the administrative tasks, so if you are purely seeking a coaching role, please do get in touch! Hours are flexible and we will work with people to get the mix right for our gymnasts!**

The Co-ordinator role is for 25+ hours per week, made up of two parts. The coaching hours are within the WAG programme and are negotiable, with a minimum of 15 hours per week required up to 25+ hours per week (Monday to Friday after school and Saturdays during the day). There is also potential for coaching hours in other programmes within DGA. The administrative arm is for 10 hours per week, these hours can be flexible. This position will ensure the Woman's Artistic Gymnastics (WAG) programme continues to be delivered to a very high standard.

Key tasks include:

- Allocating coaches and gymnasts to squads
- Managing class ratios
- Be the central point of communication with WAG programme gymnasts, coaches and parents
- Reporting on the WAG programme and all aspects of the Club's Health and Safety
- Ensure coaches are adhering to policies and procedures at all times
- Timely, effective communication with gymnasts, coaching, parents and the wider Club community.
- Act as a mentor to junior coaches providing feedback and advice
- Reports to the Coaching Director and Club Manager

### **The Person/People:**

With a passion for gymnastics and a desire to be part of a successful team and club, you're looking to work in a busy environment where you can showcase your extraordinary organisational and planning skills and enjoy great job satisfaction. You enjoy fostering gymnast's love of the sport and assisting them to achieve their goals, in a safe, healthy and responsible way.

You will be an experienced, qualified gymnastics coach with exceptional communication skills and a passion for developing future gymnasts! You will have a high level of knowledge of the gymnastic skills required to achieve and exceed Gymnastics New Zealand (GNZ) programmes. You're looking for flexible working hours and are keen to utilise your coaching skills and administrative experience.

You thrive on working with people and pride yourself on your verbal and written communication skills. You will be level headed and display professionalism and calm in pressured situations. Being part of a wider team, whilst still able to work autonomously is exactly what you're after but not at the cost of 'head down, get the job done'. If this sounds like you... get in touch!

**Key skills for this role:**

- Previous experience of coaching GNZ programmes (ideally WAG up to STEP 9+)
- Junior Coach GNZ qualification achieved a minimum
- Team player
- Strong coordination and organisational skills
- Good interpersonal skills
- Flexible and adaptive to change
- Self-motivated and good time management
- Professional and reliable
- Empathetic and able to use your initiative
- Manages key stakeholder relationships

**Closing date: 5pm Friday 15 September 2017**

**To apply please send your resume and covering letter outlining your experience in the above attributes to Jacalyn Grey via email to [jobs@humanconnectionsgroup.com](mailto:jobs@humanconnectionsgroup.com) or call in confidence on 021 485 175.**