



Job advert – Centre Manager, Hamilton City Gymsports

Do you have the passion and drive to succeed?

Do you have the desire to not only work for an organisation, but to become part of it?

Do you like sport and enjoy helping others reach their potential?

If your answer is "yes", then we may have the role for you.

You will be responsible for the operational management of the Club and also be working with the Committee on developing the strategy to take the Club forward.

Ideally for this role, you will need to possess a good level of business acumen. Experience in gymnastics in any capacity would be regarded as an added bonus, although it is not a necessity for this position as you will be surrounded by an experienced team of Programme Managers and Coaches who will support you.

You will need excellent written and oral communication skills and to be comfortable building and maintaining relationships with community groups, schools and primary funding bodies.

You will need to be able work as part of a team whilst leading from the front; establishing a strong rapport with staff at all levels of the organisation.

Hamilton City Gymsports is currently the largest gymnastics club in the Midlands/BOP region and is affiliated to Gymsports NZ, the governing body for Gymnastics in New Zealand. Supporting this, we currently have a large team of coaches within the Club providing a wealth of knowledge and experience throughout all levels. Many of the coaches are ex-gymnasts and all are Gymsports NZ qualified and accredited.

We have a very proud history and bright future with many of our athletes achieving National titles and representing New Zealand in the international arena in both Gymnastics and Trampoline.

The primary responsibilities of the role include:

- Human resources - supporting a culture which reflects strong leadership, support and motivation of staff
- Business management - oversee the prioritisation, planning, development, implementation and monitoring of operational activities within the club
- Financial monitoring and reporting
- Communication - monthly operational reporting

As our successful applicant, you will have:

- A proven ability to provide leadership and management to a team
- An approach which is outcome and results focused

- Excellent interpersonal skills with a proven ability to communicate with a diverse range of stakeholders
- A business management qualification or equivalent management experience
- Experience in Gymnastics is preferred but not essential

Applications will be assessed continually, so don't delay - apply now at recruitment@hamcitygymsports.co.nz